

# Frame Condition Report

Show:

Date:

Member:

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Artist:

Title:

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**TYPE OF FRAME:**

Metal

Wood

Other

**PROTECTIVE COVERING:**

Glass

Plexiglas

Other

**PROBLEMS DETECTED:**

Cracked Glass

Glass/Plexiglas coming out of frame

Glass/Plexiglas not clean

Frame corner joints open or not secure

Artwork greater than 40 inches with no Glass/Plexiglas

Scratched/dented frame - describe:

Frame badly worn - too many scratches/dents to list

Screw eyes too small       Screw eyes not at correct height

Frame too narrow to hold screw eyes (wood splitting)

Wire too light                       Wire too loose       Wire not secure

Tape stuck to frame

Frame bending under weight of art and glass

Art not secure in frame

Other:

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Artist must repair and return art ASAP and before the opening date

Artist acknowledges current condition of artwork, frame, hanging equipment and any other artwork components

Artist

Signature

Date

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